

Fairfield High School for Girls

Policy for Charging and Remissions



Approved by:	Full Trust Board	Date: November 2021
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Person Responsible:	School Business Manager	

Outstanding progress for all

Policy for Charging and Remissions

Under the terms of the Education Reform Act (1988) the Trust Board may choose to charge for certain activities. The charge made to parents/carers will never be more than the actual cost to their child/children.

Charges

The Trust Board may make a charge in the following circumstances for activities organised by the school. When organising any chargeable activity, the Trust Board is willing to give special consideration where parents/carers are in receipt of income support or benefits. Such parents/carers will be invited to apply, in confidence, to the Headteacher or the designated member of the Senior Leadership Team who will reach a decision normally consultation with the Chair of Trustees.

1. School Journeys in School Hours

Even when residential activities take place during school hours, the cost of board and lodging will be charged to parents/carers. The amount charged will be the exact cost of the board and lodging for their child/children.

2. Activities Outside School Hours

Optional extras taking place outside school hours carry the full cost to pupils. Such optional extras may include:

- Visits to places of historical/geographical/scientific/artistic/cultural interest.
- Holidays taking place during the school's published holiday periods.
- Visits organised in association with any club or interest group to which the pupil belongs.

Disadvantaged Pupils (formerly known as Pupil Premium) – requests will be reviewed on a case by case basis with regard to school trips/outings.

Consideration will also be given to pupils who have a particular talent and are unable to pursue this because of financial restrictions at home. Parents/carers again will have the opportunity to apply, in confidence, to the Headteacher or the designated member of the Senior Leadership Team who will reach a decision in consultation with the Chair of Trustees.

Payments for selected activities may be made online via School Comms. These are charged at 1.5% per transaction with this charge being included in the cost of the activities.

A. Individual Instrumental Tuition

The Instrumental Music Agency/Tameside Music Service provides tuition in school and a scale of charges is available from the school.

B. Materials

The Trustees will make a charge in cash or "kind" for materials used in practical lessons, where parents/carers have indicated in writing in advance that they wish to own the finished product. The school will make a charge for the purchase of study materials to support examination revision when the products are subsequently owned by the pupils.

C. Examination Fees

The costs associated with entry for prescribed examinations are met by the school. Consequently, there will be no charges to parents/carers unless by mutual agreement in the case of exceptional entries. If, in the opinion of the Headteacher, a pupil, for no good reason, fails to sit the final examination/or fails to produce the required amount of coursework on time, action will be taken to recover the full cost of fees from parents/carers. If parents/carers request a re-scrutiny of their child's examination results, they will be charged for that service, in advance, at the rate required by the relevant examination board.

D. Breakages and Fines

Trustees will charge parents/carers for the cost of damage done by their child/children and for the replacement of property lost by them. This category includes non-accidental damage or breakages of equipment, furniture, windows, doors etc. It also includes the loss, damage or defacement of textbooks, exercise books and library books.