

GUIDANCE FOR PUPILS & PARENT/CARER AFTER THE EXAMINATIONS 2026

Results Day - Results Slips - Grade Boundaries

Post-Results Services and Marking Reviews

Centre Number: 33523



This guide aims to give valuable advice for examination results received by candidates at **FAIRFIELD HIGH SCHOOL for GIRLS**

**Please read this document carefully
and retain it for future reference**

If there are ANY questions or problems, please contact the Exams Office
exams@fairfieldhighschool.co.uk

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AFTER THE EXAMINATIONS

Notification of Results

GCSE:

Results will be available for collection from school between **09:00 - 12:00** on **Thursday 20th August 2026**

Staff will be available in school from **09:00** to deal with any specific exam / careers related guidance you may require

If you are not able to collect your results

- You must email the Exams Officer on exams@fairfieldhighschool.co.uk or pnewman-smith@fairfieldhighschool.co.uk and give the email address you want your results to be sent to. This request must come directly from you, the pupil (candidate), and not your parent/carer. Alternatively, you can nominate a person to collect on your behalf (they must bring ID with them). An example of the form that needs to be completed in this circumstance can be found in [Appendix 4](#)
- If results are not collected or emailed on results day they will still be available for collection between 10am and 12pm on Friday 21st August 2026, and then during school hours from 3rd September. We are not able to post results.

Results will not be given out by telephone.

Before You Collect Your Results Slip

You will be asked to sign a document which gives or, refuses, your permission for your scripts to be accessed.

Without your permission we are unable to action any requests by you or by your teacher.

As a matter of course, we will redact all personal information about you before using the scripts in the classroom.

Candidate Statement of Results (RESULTS SLIP)

On results day you will receive a Provisional Statement of Results Slip generated by school that will show your provisional results. The results are provisional (pending any post-results services outcomes that may be applied for) until you receive your results certificate. The results slip lists ALL the exams you have had and any components within the qualification.

An example of a Candidate Statement of Results is below:

Grade Boundaries

As usual, Ofqual will make sure that the awarding organisations take a suitable approach to grading each of their qualifications. There are no set numbers of each grade available. You will be awarded a grade that reflects your performance.

It is important to remember that grade boundaries vary from year to year for each qualification. Although senior examiners aim to produce exam papers of the same difficulty each year, in practice this is very hard to do. Because of this, the grade boundaries vary to reflect the level of challenge of the papers taken that year. These changes to grade boundaries make sure that fair and appropriate grading standards are set and that it is not easier or harder to get a grade from one year to the next. As in any year, senior examiners will recommend grade boundaries for every qualification after they have reviewed students' work in their exams and other assessments.

Ofqual have issued some information for students in their Ofqual Student Guide 2026 which can be found here: [Ofqual student guide to exams and assessments in 2026 - GOV.UK](#)

CANDIDATE STATEMENT OF RESULTS EXAMPLE

Candidate Statement of Results

Season: SUMMER 2024

Name:

Candidate Number: - - - -

UCI: - - - -

Series: (All)

Year: (11)

Reg. Group: (11F)

ULN:

Exam Results

Board	Level	Element Code	Title	Grd1	Grd2	Mark Equiv	End1	End2	Points
EDEXL/GC	BTEC/1&2	CAD01	Art and Design Practice	2		187			
OCR	CNAT/1&2	J837	Enterprise and Marketing	D2		166			
AQA	GCSE/9DA	8464H	Comb Sci: Tier H	77		221			
EDEXL/GC	GCSE/9FC	1FR0H	French Option H	7		197			
EDEXL/GC	GCSE/9FC	1MA1H	Maths Option H	7		160			
AQA	GCSE/9FC	8035	Geography	7		181			
AQA	GCSE/9FC	8700	English Language	7					
AQA	GCSE/9FC	8702	English Literature	7		113			
EDEXL/GC	BTEC/1&2	BAD01	Art & Design Practice 1			120 D2			
EDEXL/GC	BTEC/1&2	BAD02	Art & Design Practice 2			67 D2			
OCR	CNAT/1&2	R067	Ent & Mkt: Entrpse & Mktng Cncpts			70 d2			
OCR	CNAT/1&2	R068B	Ent & Mkt: Dsgn Bsns Prpsl Mod Pst			48 d2			
OCR	CNAT/1&2	R069B	Ent & Mkt: Mkt Pch Prpsl Mod Pst			48 d2			

Overall Grade

Mark/s & equivalent grade for each component

Spoken Language endorsement

M

WHAT TO DO IF YOU HAVE ANY QUERIES ABOUT YOUR RESULTS

1. Talk to the Head of Subject/Faculty

If together you decide that there may be a problem with the marking, there are a number of things that can be done BUT there may be a cost involved.

2. Decide, with your teacher and your parent/carer, what you want to happen

A review of your results may result in your marks or grades being changed.

**IMPORTANT: marks and grades can go up OR down –
you could end up with a lower mark or grade.**

If your grade goes up or down there is unlikely to be a fee charged. However, this may depend on the awarding body's charging policy. Only a **very small** proportion of grades change so you must consider very cautiously if you wish to proceed.

If the grade does not change then there is a fee charged.

3. Look at the flowchart on **page 11** of this booklet to see which post results service suits you. The next page of this booklet explains what each service includes.

4. Contact Mrs Newman-Smith in the Exams Office if you are unsure about anything.

Email address is exams@fairfieldhighschool.co.uk
pnewman-smith@fairfieldhighschool.co.uk

POST RESULTS SERVICES EXPLAINED

Reviews of Results

All Reviews of Results (RORs) should first be discussed with the relevant Head of Department and/or Subject Tutor who will advise on the viability of such a request.

In the school's experience, it is unusual for marks to change by more than a marginal amount. It is important to note that marks and grades can go up or down! However, the school reviews the marks that you and others have achieved and will advise you if we feel the paper should be reviewed. If we are concerned about results received for a particular subject, the school itself will request a review of marking of all those papers (with the consent of all candidates).

Please see below for descriptions of the review of marking categories.

Review of Results categories are as follows:

Post-Results Service	Details of the service
Service 1: Clerical re-check	This service will include the following checks: that all parts of the script have been marked; the totalling of marks; the recording of marks. (For multiple choice tests , only Service 1 re-checks can be requested)
Service 2: Review of marking	This is a post-results review of the original marking to ensure that the mark scheme has been applied correctly... Reviewers will not re-mark the script. They will only act to correct any errors identified in the original marking... This service will include: the clerical re-checks detailed in Service 1; a review of marking as described above.
Service 3: Review of moderation (<u>This service is not available to individual candidates</u>)	This is a review of the original moderation to ensure that the assessment criteria has been fairly, reliably and consistently applied. It is not a re-moderation of candidates' work...
ATS: Copy of script to support teaching and learning	This is a non-priority service to request copies of scripts to support teaching and learning

Deadline for all the Reviews of Results Services above is 22nd September 2026

PLEASE READ THIS INFORMATION CAREFULLY BEFORE CONTACTING SCHOOL ABOUT REVIEWS OF MARKING.

Checks carried out by the school

Where a candidate's mark is close to a grade boundary, subject staff may request access to the examination script, with the candidate's consent, to review the marking.

An experienced member of staff will look at the script to identify whether there are any areas where marks may potentially have been missed or where there may be reasonable grounds to request a **Review of Marking**.

If, following this check, staff believe there is a realistic possibility that a Review of Marking could result in a grade change, the school will contact the candidate and explain the options available.

There is no single number of marks from a grade boundary that automatically triggers this process. This can vary between subjects, papers and examination series. We therefore use the professional judgement and experience of our subject staff to identify scripts where a review may be worthwhile.

Please note: The school is unable to provide advice on the marking of **Home and Heritage Language** examinations.

Candidate queries and requests

If you are close to a grade boundary but have **not been contacted by the school**, you may ask for your examination script to be reviewed by a member of the relevant subject team.

Subject staff will consider whether there appears to be sufficient evidence to suggest that a **Review of Marking** could result in additional marks and potentially a higher grade. They may advise that a review appears worthwhile, or that there is little evidence from the script to suggest that the mark is likely to change.

However, the final decision remains with the candidate. A Review of Marking can still be requested even where the school does not recommend one, provided the required consent is given and the appropriate fee is paid.

Important: Following a Review of Marking, marks and grades can **go down, stay the same or go up**. Candidates must understand and accept this risk before submitting a request.

Where the Review of Marking results in a **change to the overall subject grade**, the awarding body will normally refund the review fee. If the overall grade does not change, the fee is normally **not refunded**.

Payment for Enquiries about Results Requests

Candidates are required to pay the relevant awarding body fee when requesting an enquiry about results, whether or not the review has been recommended by the school.

Please see [Appendix 2](#) for the current fees, further information and the form/QR code needed to submit a request.

Important Deadlines

Monday 7 September 2026 – Request for a school script check

If you would like a subject specialist in school to review your examination script before deciding whether to request a Review of Marking, please email the **Exams Office by Monday 7 September**.

Your request will be passed to the appropriate subject specialist, who will review the script and advise whether they believe a Review of Marking is worth considering.

Please be aware: Due to the start of the new academic year, you may not receive the subject specialist's advice until **17 September**.

Tuesday 22 September 2026 – Final deadline for Review of Marking requests

All requests for a **Review of Marking**, whether recommended by a subject specialist or requested independently by the candidate, must be submitted by **Tuesday 22 September** using the [QR code/form in Appendix 2](#).

Candidates will be notified of the outcome of their Review of Marking by email.

Please note: We are unable to process requests received after the school deadline. A Review of Marking cannot be submitted until the required **candidate consent, completed request form and payment** have been received.

CERTIFICATES

Certificates usually arrive early November. Pupils will be invited to a celebration evening which is when the certificates are distributed. The GCSE Certificate Evening will be on **Thursday 26 November 2026**. If pupils are unable to attend the Certificate Evening, they can collect the certificates from school at another time but, must inform the Exams Manager of this intention.

JCQ regulations state that schools should keep certificates for 12 months. If they remain uncollected they may be disposed of securely.

It is our policy to post uncollected certificates. However, we will require a payment of £8.00 to be made before certificates can be posted. They will be sent as recorded delivery. Copies of the consent form for this are available from the Exams Office please email exams@fairfieldhighschool.co.uk An example can be found in [Appendix 3](#).

We will not be held responsible for certificates that are posted and subsequently lost in transit.

If certificates get lost in the post then you will need to apply directly to the awarding body for replacements and the cost of each certificate may be as much as £60 (fees vary).

Awarding bodies do not issue replacement certificates for GCSE qualifications, instead they will issue a certified statement of results which can be used in place of an exam certificate. It is therefore recommended that you **collect your certificates and take good care of them.**



AQA City & Guilds CCEA Edexcel OCR SQA WJEC

Produced on behalf of: AQA, CCEA, Edexcel, OCR and WJEC.

Notice to Centres

Unclaimed Certificates

The Awarding Bodies have agreed to implement a standard procedure for dealing with unclaimed certificates.

Centres may destroy any unclaimed certificates by a secure method (for example by shredding or incineration) after holding them for a period of 12 months from the date of issue. A record of all certificates destroyed by a centre should be kept for a further period of four years from the date of their destruction.

Any queries concerning the destruction or secure disposal of unclaimed certificates should be directed to the awarding body that issued the certificates.

APPENDICES

Appendix 1 – Which Post Results Service Suits You?



Post-Results Services, Summer 2026

Deciding what to do after you've got your results

1. Awarding body reviews of results

Review of marking: awarding bodies review their marking to ensure your work was marked accurately in line with the mark scheme

Review of moderation: awarding bodies review the moderation of the coursework from your school or college to ensure it was done fairly, reliably and consistently

Clerical re-check: awarding bodies re-check that all marks have been included and added up correctly

2. Appeals

Your school or college can only request an appeal after the awarding body has reviewed your result.

A preliminary appeal can take up to 42 calendar days. If your school or college believes the preliminary appeal has not addressed the issue, it can decide to submit an application for an appeal hearing and that can take up to 70 calendar days.

Please note, appeals are not the first step in checking your grade.

3. Exam procedures review service (EPRS)

Your school or college can only ask the relevant regulator to review what the awarding body has done after they have completed the appeal hearing.

The EPRS will look at whether the awarding body has followed the regulator's rules and its own procedures. It will not review your work and cannot change your grade. The relevant regulator can ask the awarding body to look at your appeal again if they think the awarding body made a mistake.

Not all qualifications are covered by the EPRS so please check the relevant regulator's website (CCEA Regulation, Ofqual or Qualification Wales) for more information.

Do my grades affect my decisions about what to do next in education, training or work? And do I think an error has been made with my grade?

YES NO

Talk to your school or college about your grade as soon as possible.¹ Your grade can be checked.

Does your school or college agree it is worth checking your grade?

NO

I can progress as intended or look for a new option that I am happy I can progress with.

YES

Your school or college may request a review of results to check your grade¹:

- Review of marking (including priority reviews)
- Review of moderation
- Clerical re-check

Your school or college can also ask the awarding body to provide a copy of your exam papers to help you/ them decide what to do

1

Do I accept my grade could go down, go up or stay the same as part of a review of results?

NO

Talk to your school or college about opportunities to re-sit or other options that are available to you to progress in education, training or work.

YES

Tell your school or college if you have a university place at risk as awarding bodies offer a priority review of marking service.

Once the awarding body has completed its review of results:

- Do I still think an error has been made with my grade?
- Does my school or college agree there may have been an error with my grade?

NO

YES

2 Your school or college can submit an *appeal* to the awarding body.¹

Do I accept my grade could go down, go up or stay the same as part of an appeal?

NO

YES

3 If your school or college thinks the awarding body has not followed the correct process after the appeals process, it may be able to apply for a procedural review with the relevant regulator's *Exam Procedures Review Service (EPRS)*.

¹ If you are a private candidate, you can apply directly to the awarding body for a review of your result and a subsequent appeal. If not, you must talk to your school or college and they will contact the awarding body as needed.

Appendix 2 – GCSE Post Results Fees – Summer 2026

To request any reviews, you need to scan the QR code below and complete the form



NO REVIEWS WILL BE REQUESTED UNTIL PAYMENT HAS BEEN RECEIVED.

GCSE POST RESULTS FEES – SUMMER 2026

Board & Service	AQA	Edexcel (Pearson)	OCR	Timescale
Clerical Re-Check Service 1	£9.70	£14.00	£12.00	10 Days
Review of Marking Service 2	£44.85	£50.00	£67.75	20 Days
Access To Scripts (ATS)	~	~	~	20 Days

Important: Review of Marking fees are charged **per examination paper/component**, not per subject. For example, Pearson GCSE Mathematics consists of three papers. A Review of Marking costing £50 per paper would therefore cost **£100 for two papers** or **£150 for all three papers**.

Payment Details

Barclays Bank

Stamford Park Trust

Sort code: 201624

Account: 33482316

Please could you put the reference as: **FHS followed by pupil name**

Refunds are only made when the overall grade for the qualification changes – this is in line with exam board policy.

Appendix 3 – GCSE Certificates Postal Request & Consent form

GCSE Certificates Candidate Postal Consent Form

I, am unable to collect
(Print name)

my certificates in person for the Exam Season:
(example- Summer 2024)

I give permission for my certificates to be posted to the address specified below.

Postal Address for Certificates:

I understand that certificates will be sent recorded delivery and only be posted after the fee of £8.00 has been paid and that Fairfield High School for Girls will not be held responsible should certificates subsequently get lost in transit.

Candidate signature:

Candidate number: **Date:**

Please return to the Exams Office (exams@fairfieldhighschool.co.uk)

Payment details can be supplied on request.

Certificates will not be posted until a payment has been received.

**Exam Results/Exam Certificates
Permission for collection by a third party**

I,give permission
(Print name)

to
(Print name)

to collect my examination results/certificates on my behalf for the

Exam Season:
(example- Summer 2024)

He/she will bring photo I.D. of his/her identity when collecting these results/certificates.

Candidate signature:

Candidate number: **Date:**

This completed form should be brought to the Exams Office or Reception by the person collecting the results or certificates along with his or her photo I.D.

Exam Results Post Results Services

Scan the QR code below to access the digital request form.

- **Clerical Checks:** Verifying all marks were added up correctly.
- **Review of Marking:** A second examiner checks the original marking.
- **Access to Scripts:** requesting a copy of your marked paper.



- **Deadline Tuesday 22nd September**
- **No Exceptions:** Late submissions cannot be processed under any circumstances.
- **Grades can change:** Your final mark can go **UP, DOWN** or **STAY THE SAME.**
- **Form Details:** All fees and consent signatures are handled within the digital form.

